

Please note that this is merely a guideline and that all information will have to be uploaded online through a submission form at <https://www.un-lock.eu/conference.html>

WORKSHOP PROPOSAL TITLE

Please note that workshops are interactive sessions with participants being actively involved during the session. Workshops will have a **90-minute slot** during the conference, and will be provided with a dedicated room and setup that facilitates group work, and any required materials (e.g. post-its, flipcharts, etc.).

When submitting your workshop proposal, please provide the following information on the workshop.

1. AIM (100 TO 200 WORDS)

Describe the background and aim of the workshop, including who this workshop is aimed at.

2. AGENDA (100 TO 200 WORDS)

Provide an agenda of the workshop in list form (50-100 words)

3. DESCRIPTION (200 TO 400 WORDS)

Describe the workshop in detail including any tools and activities that will be used (200-400 words)

4. LEARNING OUTCOMES (100 TO 200 WORDS)

Summary of the expected learning outcomes attained by the participants (100-200 words)